



“Heidelberg Materials Devnya” is part of Heidelberg Materials – a leader in the cement industry worldwide and the largest cement producer in Bulgaria with a leading position in the domestic market but also the main cement exporter.

We are looking for:

TREASURY SPECIALIST

Key Responsibilities

- Daily cash flow monitoring, including incoming and outgoing payments, cash position;
- Oversee short-term cash requirements to ensure operational needs are met;
- Correspond with banks, manage bank accounts and maintain accurate bank and payment details;
- Process payments through different banking systems, ensuring payments adhere to approved limits;
- Managing currency conversions for payments in different currencies;
- Maintaining complete and accurate records of treasury transactions following strictly the internal group’s procedures;
- Prepares of weekly and monthly reports, as well as other reports on assignment;

Requirements

- University degree in Finance, Accounting, Economics or related;
- At least 2 years work experience in the Finance department. Experience in international company is an advantage;
- Excellent computer skills (MS Office, Word, Excel), experience with SAP is an advantage;
- Very good command of English – both written and spoken;
- Strong organizational skills and ability to follow instructions and directions;
- Ability to work as a part of a team;
- Good analytical and communication skills.

Company Offers

- Excellent career opportunities within a dynamic and multinational organization;
- Competitive remuneration package;
- Food vouchers;
- Attractive package of social benefits;
- Additional days of paid annual leave;
- Corporate training.

Workplace: Varna, Administrative office of Heidelberg Materials Devnya

If you meet the above requirements and wish to take on the challenge, please send your CV no later than September 15th, 2024 at hrbg@heidelbergmaterials.com.

Only shortlisted candidates will be contacted for an interview.