



“Heidelberg Materials Devnya” is part of Heidelberg Materials – a leader in the cement industry worldwide. The company has a 150-year history of being a well renowned cement producer which currently employs over 54 000 people in more than 50 countries around the globe. “Heidelberg Materials Devnya”, formerly known as Devnya Cement AD, is the largest cement producer in Bulgaria with a leading position in the domestic market but also the main cement exporter. Operational since 1958, Devnya Cement AD has undergone a global rebranding in the middle of 2023 to mark its ambition to be a fully innovative and sustainable cement producer. Following the development of our business strategy, we are looking for:

## JUNIOR IT SPECIALIST

### Key Responsibilities

- Managing daily operations and performance of the IT applications, infrastructure and equipment;
- Managing the Information Technology security - internal and perimeter;
- Implementing new systems and technologies and to improve the quality, performance and functionality of the existing IT systems;
- Coordinating IT strategic planning in order to identify the IT requirements critical for the realization of the group’s business objectives;
- Maintaining good communication with the Management and IT personnel on the status of all on-going IT initiatives.
- Supporting the set up and maintenance of the IT infrastructure, equipment and application services;
- Provide incident identification, resolution and causes analysis in compliance with the existing rules and regulations regarding the resolution time and quality;
- Identifying application issues, while promoting improvement initiatives aiming at increasing business operation efficiency;
- Managing systems access and controlling the authorization for the applications;
- Minimizing the adverse impact of incidents and problems on the business that are caused by IT Infrastructure, Applications and shared Operations errors, while preventing the recurrence of Incidents related to these errors.

### Requirements

- A university degree in a related technical field (Information Technology, Computer Science);
- Experience as a System Administrator or Integrator using Microsoft OS, Servers and Applications is an advantage;
- Knowledge of Microsoft .Net Framework and/or HTML, Java script is an advantage;
- Fluency in English – written and spoken;
- Strong organizational skills and ability to follow instructions and directions;
- Ability to work as a part of a team;
- Good analytical and communication skills.

### Company Offers

- Competitive remuneration package;
- Excellent career opportunities within a dynamic and multinational organization;
- Attractive package of social benefits;
- Additional days of paid annual leave.
- Corporate training.

If you meet the above requirements and wish to take on the challenge, please send your CV no later than June 15<sup>th</sup>, 2024 to the attention of Mrs. Angelina Stoyanova at [hrbg@heidelbergmaterials.com](mailto:hrbg@heidelbergmaterials.com).

Only shortlisted candidates will be contacted for an interview.